

## IMESD 2015-17 Board Goals

IMESD will advance Blue Mountain Early Learning Hub goals to ensure all students are ready for kindergarten and meeting 3rd grade reading proficiency.

IMESD will improve teacher quality to increase student achievement.

IMESD will increase CTE and Workforce Development opportunities for high school students.

IMESD will promote/support training for mobile learning to increase student achievement.

### INTERMOUNTAIN EDUCATION SERVICE DISTRICT BOARD OF DIRECTORS

July 19, 2017

5:00 PM Regular Board Meeting – IMESD

#### AGENDA

#### I. CALL TO ORDER AND ROLL CALL

#### II. RECOGNITION OF VISITORS

#### III. INTERVIEW IMESD BOARD APPLICANTS

- 5:05 PM – Laura Orr
- 5:25 PM – Joey GrosJacques
- 5:45 PM – Ryan Neal

#### IV. ADJUSTMENTS TO AGENDA

#### V. CONSENT AGENDA

- A. Minutes of the June 14, 2017 Board Meeting
- B. Staff Development Report (June 2017)
- C. Out-of-State Travel
  - Mark Mulvihill – NACO (National Association of Counties) Annual Conference, July 20-21, 2017, Columbus OH
- D. HR Report
  - New Hires:
    - 1) Landon Braden – EI/ECSE Specialist (La Grande)
    - 2) Tiffany Copeland – EI/ECSE Specialist (Punkin Center)
    - 3) Ashley Harsin – English Learner Specialist
  - Resignation:
    - 1) Stella Naillon – EI/ECSE Specialist (Punkin Center)

#### VI. FISCAL OVERVIEW

- A. Financial Summary and Cash Flow
- B. Omission of Publication of Budget Hearing

**VII. OLD BUSINESS**

- A. Approval of OAESD P-20 Network Agreement
- B. Second Reading IMESD Policies:
  - EEACD – Use of ESD Activity Vehicles

**VIII. NEW BUSINESS**

- A. Annual Designations for 2017-2018

- 1. Superintendent/Clerk and Executive Officer

**Mark Mulvihill is designated Superintendent/Clerk and Executive Officer of the InterMountain Education Service District for the 2017-2018 year.**

- 2. Chief Financial Officer/Business Manager

**Beth O’Hanlon is designated Chief Financial Officer/Business Manager of the InterMountain Education Service District for the 2017-2018 year.**

- 3. Custodian of Funds

**For the 2017-2018 year, Mark Mulvihill is designated Custodian of Funds.**

- 4. Authorized Signatures for the District’s Checks

**Mark Mulvihill and Beth O’Hanlon are the authorized signatures for the District’s checks.**

- 5. Facsimile Signature

**A facsimile signature of the Superintendent is authorized for use for the InterMountain Education Service District.**

- 6. Short-Term Borrowing Limit for the Custodian of Funds

**The short-term borrowing limit is set at \$500,000.00 for the InterMountain Education Service District for the 2017-2018 year.**

- 7. Fidelity Bond/Crime Coverage

**The fidelity bond amounts, or an equivalent crime coverage under an insurance policy, shall be set at \$100,000.00 for Mark Mulvihill and \$100,000.00 for Beth O’Hanlon.**

8. Budget Officer

**Mark Mulvihill is designated Budget Officer for the InterMountain Education Service District for the 2017-2018 year.**

9. Official Auditor

**The auditing firm of Dickey and Tremper, LLP is designated the Official Auditor for the InterMountain Education Service District for the 2017-2018 year.**

10. Legal Counsel

**The firm of Corey, Byler, Rew, Lorenzen & Hojem is designated the Legal Counsel of the InterMountain Education Service District for the 2017-2018 year.**

11. Depositories for Funds

**For the 2017-2018 year, Columbia State Bank, the Bank of Eastern Oregon, and Umpqua Bank are designated the depositories for funds, and the InterMountain Education Service District is authorized to participate in the Local Government Investment Pool.**

12. Insurance Agent of Record

**Wheatland Insurance is the designated the Insurance Agency of Record for the InterMountain Education Service District for the 2017-2018 year.**

13. Official Newspaper

**The *East Oregonian* is designated the Official Newspaper for the InterMountain Education Service District for the 2017-2018 year.**

14. Per Diem

**Employees of the InterMountain Education Service District will receive the posted IRS rate for in-state mileage, lodging at the single party rate, and reimbursement for meals at \$46.00 per day for the 2017-2018 year for qualified travel.**

15. Designated Confidential Employees

**The following employees of the InterMountain Education Service District are designated Confidential Employees for the 2017-2018 year: Marla Royal, Executive Assistant, Jon Peterson, Assistant Superintendent, and Jerry Copeland, Human Resource Director.**

16. Substitute Teacher Rates

**For the 2017-2018 year, the substitute teacher rate is set at \$178.32 per day or \$22.29 per hour for the first 10 days, and for a substitute employed for more than 10 consecutive days in any one assignment, a minimum of \$207.12 per day or \$25.89 per hour.**

B. Authorization for Interfund Loans

**For the 2017-2018 year, the board of Directors of the InterMountain Education Service District may authorize short-term, non-interest loans between funds when necessary due to timing of receipts and expenditures.**

C. Authorization for Umatilla, Morrow, Union, Baker, and Malheur County Investments

**For the 2017-2018 year, authorization is granted by the Board of Directors of the InterMountain Education Service District for the investment of any money held by the Finance Officer of Umatilla County and the County Treasurers of Morrow, Union, and Baker, and Malheur Counties.**

D. Local Contract Review Board

**For the 2017-2018 year, the Board of Directors of the InterMountain Education Service District is designated as the Local Contract Review Board.**

E. Appointment of New IMESD Board Member

F. Election of Chair of Board of Directors for 2017-2018

G. Election of Vice-Chair of Board of Directors for 2017-2018

**IX. FOR THE GOOD OF THE ORDER**

A. Letter from Pendleton School District Board Chair Debbie McBee

**X. ANNOUNCEMENTS**

Upcoming Meetings and Conferences

- IMESD Board Retreat – July 31, 2017, 10:00AM-3:00PM, Tollgate
- IMESD In-Service August 16, 2017 – Blue Mt. Community College, 8:00 AM (7:30 AM Breakfast)
- IMESD Board Meeting – August 16, 2017, 10:45 AM, IMESD (Juniper)

**XI. ADJOURN**