

IMESD 2015-17 Board Goals

IMESD will advance Blue Mountain Early Learning Hub goals to ensure all students are ready for kindergarten and meeting 3rd grade reading proficiency.

IMESD will improve teacher quality to increase student achievement.

IMESD will increase CTE and Workforce Development opportunities for high school students.

IMESD will promote/support training for mobile learning to increase student achievement.

INTERMOUNTAIN EDUCATION SERVICE DISTRICT BOARD OF DIRECTORS

July 25, 2016

4:30 PM Regular Board Meeting – Joseph Building, La Grande, Oregon
AGENDA

- I. **CALL TO ORDER AND ROLL CALL**
- II. **RECOGNITION OF VISITORS**
- III. **PRESENTATIONS AND RECOGNITION**
- IV. **ADJUSTMENTS TO AGENDA**
- V. **CONSENT AGENDA**
 - A. Minutes of the June 15, 2016 Board Meeting
 - B. Staff Development Report (June 2016)
 - C. HR Report
 - New Hires:
 - Rebecca Saitz – School Psychologist
 - Retiree:
 - Jackie Bartron – Dual Credit/Articulation Specialist
 - Resignation:
 - Rachel Kennedy – EI/ECSE Teacher
- VI. **FISCAL OVERVIEW**
 - A. Financial Summary and Cash Flow
- VII. **OLD BUSINESS**
 - A. Second Reading IMESD Policies:
 - EFA – Local Wellness Program
 - EFAA-AR – Reimbursable Meals
 - GCBDD/GDBDD – Sick Time
 - GCDA/GDDA – Criminal Records Check/Fingerprinting
 - IKF – Graduation Requirements
- VIII. **NEW BUSINESS**
 - A. Annual Designations for 2016-2017
 1. Superintendent/Clerk and Executive Officer
Mark Mulvihill is designated Superintendent/Clerk and Executive Officer of the InterMountain Education Service District for the 2016-2017 year.
 2. Chief Financial Officer/Business Manager
Beth O’Hanlon is designated Chief Financial Officer/Business Manager of the InterMountain Education Service District for the 2016-2017 year.
 3. Custodian of Funds
For the 2016-2017 year, Mark Mulvihill is designated Custodian of Funds.

-
4. Authorized Signatures for the District's Checks
Mark Mulvihill and Beth O'Hanlon are the authorized signatures for the District's checks.
 5. Facsimile Signature
A facsimile signature of the Superintendent is authorized for use for the InterMountain Education Service District.
 6. Short-Term Borrowing Limit for the Custodian of Funds
The short-term borrowing limit is set at \$500,000.00 for the InterMountain Education Service District for the 2016-2017 year.
 7. Fidelity Bond/Crime Coverage
The fidelity bond amounts, or an equivalent crime coverage under an insurance policy, shall be set at \$100,000.00 for Mark Mulvihill and \$100,000.00 for Beth O'Hanlon.
 8. Budget Officer
Mark Mulvihill is designated Budget Officer for the InterMountain Education Service District for the 2016-2017 year.
 9. Official Auditor
The auditing firm of Dickey and Tremper, LLP is designated the Official Auditor for the InterMountain Education Service District for the 2016-2017 year.
 10. Legal Counsel
The firm of Corey, Byler, Rew, Lorenzen & Hojem is designated the Legal Counsel of the InterMountain Education Service District for the 2016-2017 year.
 11. Depositories for Funds
For the 2016-2017 year, Columbia State Bank, the Bank of Eastern Oregon, U.S. Bank, and Umpqua Bank are designated the depositories for funds, and the InterMountain Education Service District is authorized to participate in the Local Government Investment Pool.
 12. Insurance Agent of Record
Wheatland Insurance is the designated the Insurance Agency of Record for the InterMountain Education Service District for the 2016-2017 year.
 13. Official Newspaper
The *East Oregonian* is designated the Official Newspaper for the InterMountain Education Service District for the 2016-2017 year.
 14. Per Diem
Employees of the InterMountain Education Service District will receive the posted IRS rate for mileage, lodging at the single party rate, and reimbursement for meals at \$35.00 per day for the 2016-2017 year for qualified travel.

15. Designated Confidential Employees

The following employees of the InterMountain Education Service District are designated Confidential Employees for the 2016-2017 year: Marla Royal, Executive Assistant, Mary Apple, Assistant Superintendent, and Jerry Copeland, Human Resource Director.

16. Substitute Teacher Rates

For the 2016-17 year that the substitute teacher rate is set at \$175.44 per day or \$21.93 per hour for the first 10 days, and for a substitute employed for more than 10 consecutive days in any one assignment, a minimum of \$202.96 per day or \$25.38 per hour.

B. Authorization for Interfund Loans

For the 2016-2017 year, the board of Directors of the InterMountain Education Service District may authorize short-term, non-interest loans between funds when necessary due to timing of receipts and expenditures.

C. Authorization for Umatilla, Morrow, Union, Baker, and Malheur County Investments

For the 2016-2017 year, authorization is granted by the Board of Directors of the InterMountain Education Service District for the investment of any money held by the Finance Officer of Umatilla County and the County Treasurers of Morrow, Union, and Baker, and Malheur Counties.

D. Local Contract Review Board

For the 2016-2017 year, the Board of Directors of the InterMountain Education Service District is designated as the Local Contract Review Board.

E. Election of Chair of Board of Directors for 2016-2017

F. Election of Vice-Chair of Board of Directors for 2016-2017

G. Approval of the Sale of Pleasant View

H. 1st Reading IMESD Policies:

- IGDF– Student Fund-Raising Activities
- IGDF/AR – Student Fund-Raising Activity Request and Verification
- JHCDA – Prescription Medication
- JHCD-JHCDA/AR – Prescription/Nonprescription Medication

IX. FOR THE GOOD OF THE ORDER

X. ANNOUNCEMENTS

Upcoming Meetings and Conferences

- IMESD In-Service August 18, 2016 – Pendleton Convention Center, 8:00 AM (7:30 AM Breakfast)
- IMESD Board Meeting – August 18, 2016, 10:45 AM, IMESD (Juniper)

XI. ADJOURN